

MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Road, Salisbury,
SP1 3JJ
Date: 8 October 2015
Start Time: 7.00 pm
Finish Time: 9.42 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ricky Rogers, Cllr Brian Dalton (Chairman), Cllr Richard Clewer,
Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh

Wiltshire Council Officers

Steve Milton, Head of Community Governance
Lisa Moore, Democratic Services Officer
Winnie Manning, Team Leader, Youth Development Services
Tracy Carter, Associate Director - Waste and Environment
Karen Linaker, Southern Wiltshire Community Area Manager

Town and Parish Councils

Salisbury City Council – Cllr C Froude, Cllr M Osment & Cllr M Willmot
Laverstock and Ford Parish Council – Cllr M Anson & Cllr C Burnell

Partners

Wiltshire Police – Inspector David Minty
Local Youth Network – B Bruton, L Shuter & K Stage
Salisbury BID – Steve Godwin

Total in attendance: 34

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Brian Dalton welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Mike Franklin – WFRS • Cllr Mary Douglas – WC • Andrew Roberts – Leader of Salisbury City Council
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the last meeting held on Thursday 16 July 2015 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman gave the following Updates:</p> <p><u>Recycling centre opening times</u> At the last meeting, the Chairman agreed to write to the Cabinet Member for Waste Services to express the level of local concern relating to the recent changes to the Salisbury household recycling centre at Churchfields. The Cabinet Members response was attached to the agenda and Associate Director Tracy Carter was in attendance to provide presentation.</p> <p>The presentation from Tracy included four slides detailing attendance statistics for:</p> <ul style="list-style-type: none"> • Visitors to Churchfields per week • Visitors to Churchfields by hour and day • Total HRC visitors by site (13 July to 27 Sept)

- Average number of visitors per opening hour per site (13 July to 27 Sept)

The Council would continue to monitor and review the attendance figures, but expected to see a reduction in attendance at this time of year.

Comments and Questions were received, these included:

- Was fly tipping also monitored and reviewed? Answer: The Council had not seen an increase overall. People could download the 'My Wiltshire' App which enabled people to report issues such as fly tipping.
- Was there any evidence that people were being more efficient with their recycling? Answer: People may well be changing their behaviour, however there had not yet been any evidence of that. Some of the charities who used to use the site were coming in large vans and were taking some time to unload. They had now been asked to take their recycling to Amesbury to unload.
- Could we have the graphs from the slides on the minutes? Answer: Yes they would be attached.

Action: A copy of the slides to be attached to the minutes - DSO.

- What had become of the recycling waste bins which used to be offered by the Council? Answer: The Council offered:
 - Blue lidded bins for plastic bottles and card; these were originally rolled out by Salisbury District Council but additional bins could be requested from Wiltshire Council.
 - Black boxes for dry recycling – Issued by Hills Waste but again should be requested from Wiltshire Council.
 - Green lidded bins for garden waste – Issued by WC. There is a charge of £40 a year for collection of garden waste.
 - Other options such as home composting were available – Subsidised food composters available via WC.
 - Additional and replacement bins could be ordered online using a form on the WC website or by calling Customer Services.
- The queues along to the recycling centre had caused extreme distress to the local businesses along Stephenson's Road. If we could ease the problem by opening earlier then that would help. Is it true that the gates were being opened before 10:00? Answer: A higher attendance was anticipated at the Salisbury site over the bank holiday weekend, so staff there were advised that they could open earlier than 10am if a queue developed before opening. On the Saturday, they opened at 9.40am, but did not need to open early on Sunday or Monday.
- What had happened to the tonnage of waste and level of recycling coming into the site? Answer: Tonnage reports were produced a month in arrears and it was a complex process to analyse and check the data. For July and August, the recycling rate was maintained at sites across the

county. If tonnage information was of value, then the Board could request that to be included in future updates.

- If trailers and large vehicles were not allowed up to empty, you would need to think about what would happen to their waste. Answer: Householders are free to access site in whatever vehicle they need. Use by large vehicles is being monitored because of the time it takes to unload them when full and because they take additional parking space which, at Churchfields in particular, is critical to managing the queues.
- People were keen to recycle; we should not punish them by making it difficult to access the site with a reduction in hours. There had been a real increase of fly tipping seen in the Bemerton Heath area.
- Many working people used to visit the site in the evening, now that the site closes at 4.00pm they cannot do that. There should be one late night opening.
- The implemented changes had been badly organised, as they should have started in September/October time when visits to the site were fewer. Answer: The changes had to be implemented as early as possible to make savings during the current financial year.
- The Salisbury site had particular problems due to poor access, which had not been helped by reducing the opening time; closing the site at 4pm. Salisbury desperately needed a new site.
- The Air Quality levels should be monitored as a result of increasing nox gasses produced by the queuing vehicles.
- For the figures to be meaningful, we would need to know the trends for the number of visits and the tonnes of material delivered before the changes were introduced. The figures for household recycling would need to show an increase if the recycling site tonnage showed a decrease, otherwise it would be clear that something was wrong. Answer: Tracy agreed to provide this data.
- People were disposing of their rubbish at Wilton market, along with the market waste which was then collected by the council, as this was an easier solution to queuing at Stephenson's Road. Answer: Tracy agreed to investigate this.
- Had employees been made redundant in the process to make these savings? Answer: The staff was employed by Hills Waste, they had a core team of both permanent staff and supplemented that team with additional staff when needed. Some of the previous staff were happy to take retirement whilst others were happy to take on additional other duties with Hills Waste.

	<p>Decision</p> <p>The Salisbury Area Board asked that the following recommendations be considered by the Cabinet Member for Waste and Recycling:</p> <ol style="list-style-type: none"> 1. Work to improve the site layout be considered. 2. Opening hours at the site be amended to include one late night opening until 8.00pm, with that night being recommended as Wednesday. 3. The option to open earlier than 10.00am should a queue develop, be implemented. 4. That the Air Quality be monitored and reviewed along Stephenson’s Road, in the interest of those working and visiting there. <i>Councillor Clewer said that he would progress this given his role in monitoring area quality within the Salisbury air quality management area</i> <p>Tracy Carter agreed to feedback the comments from the meeting to the Cabinet Member.</p>
6	<p><u>Information items</u></p> <p>The Board noted the written information items attached to the agenda, or available online, as listed below:</p> <ol style="list-style-type: none"> a. Arts Funding Process Update b. Children’s Centres consultation c. NHS health checks d. Consultations http://www.wiltshire.gov.uk/council/consultations.htm e. Police and Crime Commissioner - Annual Report and New Crime Plan for 2015 -17 f. Refugee Crisis <p><u>Comments</u></p> <p>Peter Williams commented that he had asked the Board to investigate the decision process in relation to the Art’s Centre cuts, and that the attached information paper did not answer his query. He referred to Protocol 5 - Leaders Protocol for individual decision-making and suggested that evidence showed that this was not followed.</p> <p>The Chairman advised Mr Williams that as the Board was not a Scrutiny Panel it was not in its remit to query the work of the Cabinet Members. He advised Mr Williams to write to the Leader of the Council and to make a Freedom of Information request.</p>
7	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and to receive the following verbal updates:</p>

Local Youth Network (LYN)

The Board welcomed the newly appointed Chairman of the LYN, Kirstie Stage, who explained the remit of the LYN to the Board.

Winnie Manning, Community Youth Officer then explained that no youth funding applications had been received at the time of the last LYN management group meeting; however one had been received a week later.

This was too late to make the deadline for the SAB meeting and would be considered with others on the 28 October.

The group had discussed several project ideas and the role of the LYN commissioning new projects at the Campus. Ideas included fitness for 16-18 year olds and textile workshops. These projects would also be informed by the responses received from the questionnaire. To date 312 responses had been received out of the total 400 sent out with only another 2 weeks to go.

The South 'Youth News' had gone out to encourage more take up of funding opportunities and to signpost organisations to safeguarding training and invite groups to write in.

The CYO also noted that the LYN wanted to ensure a good range of opportunities and spread of activities across the whole of the community area so that there would be some sustainability for the future. This would leave a legacy unlike one-off events.

Some other areas of work the group would be looking at included:

- Activities available to young people who had been excluded from school.
- Responding to the issues in the JSA.
- Responding to the challenges presented in the child poverty strategy.

Salisbury City Council (SCC)

City Clerk, Reg Williams gave an update to the Board, this included:

- There would be a meeting to consider the Asset Transfer proposals of Wiltshire Council to SCC.
- The Mayor had recently enjoyed a visit to Salisbury's twinned city Zanten.
- On Sunday 18 October the Fair moves into Market Square.
- The Salisbury Carnival would take place on Friday 23 October. Everyone was encouraged to go along and support the event.
- The first Bemerton Heath fun run had attracted 54 runners, feedback had indicated that people wanted this to become a regular event.

Laverstock and Ford Parish Council

Chris Burnell gave an update to the Board:

- David Burton had been elected as the new Chairman of the parish council.
- The second planning application for Riverdown Park was still on hold as spoil was still being dumped on the back area of the site. Talks were ongoing with Barratt Homes to resolve this.

Community Engagement Manager

Karen Linaker presented a number of slides to mark the transformation from Community Area Manager to her new role as Community Engagement Manager (CEM) and to detail what it meant for the area.

The Five Rivers Campus in Salisbury would be a vibrant community space, it was important that it met the needs of the community.

All of the Area Boards had been asked to shine a light on older people, the Salisbury Area board held an event on 1st September at City Hall which was well attended and received.

Some other areas of work Karen was involved with included the Air Quality Working Group and the Refugee Crisis.

Salisbury BID

Steve Godwin, Business Manager of Salisbury Business Improvement District (BID) gave an update to the Board. The BID had been voted in by local businesses within the ring road around Salisbury, and was 18 months into a 5 year term.

The BID supported events around Salisbury such as the recent intensive street cleaning initiative which had been jointly funded by the Salisbury Area Board and Salisbury City Council.

The BID had two Rangers who had recently visited 550 levy payers in the city to gather information on any issues which could then be reported back to WC and SCC.

As part of the process to retain the Purple Flag status, Steve had conducted a Saturday evening 'walk around' from 5.00pm to 5.00am, he gave thanks to all who had joined him.

The Salisbury Christmas market was under the management of the BID, the aim this year was to make the event bigger, with over 100 chalets already booked to take part, he hoped to extend the coverage out into the city. The Christmas market would open on 26 November until 20 December 2015.

Six volunteers and a manager had been trained to work as CCTV operatives.

	<p>People interested in becoming a volunteer could contact Steve for further information. A new digital system would be installed and WC had allocated £500,000 towards this.</p> <p><u>Air Quality Group – Cllr Clewer</u> The Group had met that week and discussed promoting walking and cycling to improve air quality and to investigate where connectivity could be improved between developments. The Spatial Planning Manager had attended the meeting and had agreed that all future master planning meetings would include a member of the Air Quality Group.</p> <p>There was the option to put together a Non Vehicular Strategy specific to Salisbury and its environment, which could then become a Statutory Planning document.</p> <p>The Group would meet again in the New Year where they would be looking at walking routes. Cllr Clewer urged anyone with suggestions for walking routes, including new routes and cut troughs where they did not currently exist to contact the Group. Cllr Helena McKeown added three suggestions relating to cycling:</p> <ul style="list-style-type: none"> • A combination of pot holes and low light was a huge problem for cyclists. • A bike subsidy could be offered to children to encourage cycling rather than using buses. • Salisbury should invest in a similar scheme to the ‘Boris Bike’ scheme in London. <p><u>Market Square Bins – Cllr Clewer</u> Tasked by Cabinet as part of the Executive, Cllr Clewer had been involved with works to the Market Place. An update was given on three issues which arose following completion of the works:</p> <ol style="list-style-type: none"> 1. Lighting – This had now been fixed, with wiring being replaced at no additional cost to WC. 2. Heritage Trail – A Planning Application had been submitted and artists had been tasked to design the signs. 3. Bins – The Salisbury Journal had published complaints relating to the appearance of the overflowing bins. This was found to be due to people dumping their rubbish here when not entitled to and because the bins were higher than the bin wall due to structural limitations. The decision had been taken to remove the bins and offer alternative solutions to those involved. The bins would be removed on 16 October 2015.
8	<p><u>Bylaw for Avon Place, Salisbury</u></p> <p>The Board noted the attached update which clarified the matter considered at the Area Board meeting on the 16 July 2015, when members were of the understanding that a new byelaw was being requested.</p>

	<p>Since that meeting, information had been sourced to provide fuller background to this matter, and Wiltshire Council's Legal Department had since confirmed that a byelaw was already in existence (copy attached to agenda) which covered the concerns of the resident of Avon Place, and clarified that alternative action could be taken by way of a Noise Abatement Notice as detailed in the update.</p>
9	<p><u>Salisbury CCTV Update</u></p> <p>Associate Director Tracy Carter gave an update to the Board on the current situation of CCTV coverage for Salisbury, Wilton and Amesbury.</p> <p><u>Background</u></p> <p>The current system was unsustainable and reaching the end of its lifespan. Revenue budgets for staffing and maintenance contracts were withdrawn for 2015-16. Wiltshire Council members agreed to invest £0.5m of capital in providing a new system.</p> <p>Other CCTV networks across the county were provided and run by town and parish councils with cameras monitored by volunteers. Wiltshire Council wants to move CCTV from its current location of Pennyfarthing House.</p> <p><u>Progress</u></p> <p>Meetings have been held with Salisbury City Council, Salisbury BID, Wiltshire Police, Amesbury Town Council and Wilton Town Council. The priorities were the night time economy and purple flag for Salisbury.</p> <p>Flexibility was required to provide solutions for Amesbury and Wilton and for the BID to expand the system in Salisbury.</p> <p>Access would be required to a record and retrieve system and parties would be keen to retain a control room which could be staffed to allow monitoring. The new control room would be in Wiltshire Council offices at Bourne Hill giving police 24 hour per day access.</p> <p>Technical survey has been carried out to check feasibility of a wireless system and the aim was to minimise the cost of running the system.</p> <p><u>Existing System</u></p> <p>Wiltshire Council had terminated the contracts for CCTV monitoring and for maintenance of the system. The system had been operated since then by Wiltshire Council as a record and retrieve service and access had been provided to the police and over 35 officers had been trained by Wiltshire Council to use the system.</p> <p>BT lines had been mapped to see if any could be turned off before the new system was ready. During the transition no city centre cameras would be switched off. The existing control room would remain at Pennyfarthing House</p>

	<p>until the new system was in place.</p> <p>Cameras in Amesbury and Wilton would continue to function until new solution had been agreed with the town councils.</p> <p>The BID had employed two staff as volunteer co-ordinators and trained a number of volunteers to operate the system. Wiltshire Council was working with the BID to provide access to the system.</p> <p><u>New System</u></p> <p>Specification had been drafted and key parties would be consulted. Once agreed, the procurement process would commence. Options would be priced for solutions for Amesbury and Wilton town councils.</p> <p>Once procured the new system would be transferred to Salisbury City Council as part of a wider agreement on the transfer of assets and services.</p> <p>The Chairman noted that there had been several different accounts of the situation circulated through the media during the summer and meetings had taken place with SCC to discuss the future of CCTV in Salisbury, however the Board had not been invited to be a part of any discussions or consulted.</p> <p><u>Questions and comments were then received, these included:</u></p> <ul style="list-style-type: none"> • Would the definition and quality of the recording be improved? <u>Answer:</u> Yes, the new digital technology available would provide a far clearer picture. • Who provides the training for the volunteers? <u>Answer:</u> WC had been working with Steve Godwin from BID to make sure the right training system was in place. SIA licensed staff provided the training for volunteers. Feedback was awaited on whether the volunteers needed to be licensed. Volunteers were accompanied by a SIA licensed operative for a month. The current role of the data controller remained with WC, but we are investigating whether this could transfer over to the BID in due course. <p>Inspector Minty added that the Police work closely with CCTV and volunteers would have access to Police radios, which meant that anyone involved would have to have Police clearance.</p>
10	<p><u>Salisbury Community Campus</u></p> <p>Steve Milton, Head of Community Engagement and Governance gave an update to the Board on the progress of the Five Rivers Community Campus.</p>

The aim of the Campus was to bring a number of public services currently located around Salisbury, into one building. The site at Five Rivers had been undergoing a major development over the last 18 months.

A series of slides were presented which detailed the current stakeholder location summary, including Fire and Rescue, Learning Disabilities, Leisure and Salisbury Area Jazz Ensemble.

Steve gave an update on the phases of work programme as detailed below:

Phase 1

- Sports Hall roof & internal change – complete Oct 14

Phase 2

- AWP Change - completed Feb 15
- Dance Studio - completed March 15
- Fitness Suite - Open 19th Nov 15
- 2 Storey Extension - Hand Over 26/10

All Weather Pitch - Out of build programme.

Phase 3

- Circulation Space & Reception – Open 4 November
- Café Seating Area / Atrium Space – Complete 18th December

There would also be a portable climbing wall available at the Campus.

Green Travel Options

A slide showing the nearby bus routes which could be used when visiting the site was presented. Bus number 4 stopped 470m walk from the campus to a northbound stop and 500m walk from the campus to a southbound stop. Bus number 1 stopped 800m walk from the campus and the Park & Ride Services stop at all Salisbury Reds bus stops on the route.

Questions and comments were then taken, these included:

- There was disappointment that access to the Campus was reliant on the existing bus routes which were 800m away. When many of the users may have mobility issues. Answer: Part of the proposals included a dedicated minibus with lift service on site which could be used by those using the site. In an ideal world the Campus would have liked to have a shuttle bus, but realistically the cost of implementing that was too high.
- Had the plans for the all weather pitch been delayed due to methane underground? Answer: Following original discussions, Football Foundation funding was in place, so work was expected to go ahead. They were looking at ways to ensure that there was no danger in covering over the area with plastic matting.
- How would the governance work? Answer: It was anticipated that the operational running would be taken on by the existing team already in the

	<p>Leisure Centre. The CEM would be right at the heart of the campus to bring services and community groups together.</p> <ul style="list-style-type: none"> • The Campus was originally focused on meeting the needs of the community by having rooms available that we could book. But you have not mentioned us. It looks quite clear that the services you have going in there would rule the roost. <u>Answer:</u> The services based at the campus would provide an improved offer to the community including leisure, adult disability day services, a suite of community rooms for hire, and other services yet to be agreed. Working together in partnership, all stakeholders would have the opportunity to influence what happened in the campus once it was open. This would be co-ordinated and facilitated by the Community Engagement Manager.
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>Councillor John Walsh, Chairman of the CATG summarised the report which had been circulated at the meeting and explained that the future process for submitting schemes to the CATG now involved taking any new proposals to SCC for their support.</p> <p>The Board considered the recommendations for funding as detailed in the circulated report (attached to these minutes).</p> <p><u>Decision</u> The Salisbury Area Board approved CATG recommendations for funding and actions for new schemes for 2015/16 as below:</p> <ol style="list-style-type: none"> 1. 3896 - Speeding vehicles- Beatrice Road and Radnor Road. – Note the Update. 2. 4000 - Improved cycle route signage on Avon Valley Shared Use Path – Approved £850 for Signs and up to £600 for painted symbols. 3. 4003 - Vehicles illegally parking on or driving over a grass verge in Rampart Road – Approved up to £600 of funding for the planning of shrubs on the verge. 4. 4067 - Relocation of bus stop on Roman Road – Note the update. 5. 4068 - Request for improved cycle route signage on Culver Street – Approved £500 for the provision of additional cycle route signs. 6. 4081 - Removal of parking to aid bus turning movements at the junction of Park Street and Queens Road – Note the update. 7. 4084 - Wheelchair users having difficulties traversing dropped kerb

	<p>outside McDonalds – Approved £200 to move the sign.</p> <p>8. 4196 - Lack of illumination of bollards on Avon Valley Path – Approved £825 for 4 Nightglo Knot Mill bollards and the removal of two unnecessary bollards.</p> <p>9. 4201 - Concerns about parking related to the University Technical College (UTC) will take place in Charnwood Road – Approved £250 for a Private Road sign.</p> <p>10. 4231 - Request for the introduction of a Zebra crossing on Churchfields Road – To note the update.</p> <p>11. 4239 - Request for Brown Tourism Sign for St. Martin's Church - Approved the provision a of sign subject to the church paying all costs for the supply and erection, as per the council's policy.</p> <p>12.4246 - Request for additional sign to inform cyclists that they can travel along South Street (against the 'One Way' Traffic Regulation Order) – Approved £125 for a new sign.</p> <p>13. Issue no. N/A - Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnham Road – To note the update.</p>
12	<p><u>Community Area Grants</u></p> <p>The Board considered six applications for funding from the Community Area Grant Scheme for 2015/16 as detailed in the report attached to the agenda.</p> <p>The Chairman invited a representatives present to speak in support of their applications. Following discussion, the Board voted on each application in turn.</p> <p><u>Decision</u> St Michael's Community Centre was awarded £986.84 towards new tables. <u>Reason</u> – The application met the Community Area Grants Criteria 2015/16.</p> <p><u>Decision</u> Salisbury United Reformed Church was awarded £3,500 towards a new floor at the Fisherton Community Centre. <u>Reason</u> – The application met the Community Area Grants Criteria 2015/16.</p> <p><u>Decision</u> Circular Arts was awarded £5,000 towards the 'We Can' project. <u>Reason</u> – The application met the Community Area Grants Criteria 2015/16.</p>

	<p><u>Decision</u> Bishopdown Farm Preschool and Farm Friends was awarded £4954,78 towards relocation set up costs. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Wiltshire Geology Group was awarded £900 towards the publication of geological guide for Cathedral Close. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Salisbury City Football Club Youth Section was awarded £2,500 towards training floodlights for the Netherhampton pitches. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p>
13	<p><u>Cllr Led Initiative - Streetwatch</u></p> <p>The Board considered the Councillor Led Initiative put forward by Councillor Ricky Rogers to fund the Street Watch insurance which covered all schemes in Salisbury, as detailed in the report attached to the agenda.</p> <p>The Board noted that this had become an annual request and felt that although it was a worthy cause, the Board did not usually award funding to repeat requests for the same project. It was suggested that Cllr Rogers write to the Police and Crime Commissioner to request that funding be found to cover the annual insurance cost of the Streetwatch Scheme, as it was felt that the scheme had had a real positive impact in the communities which it covered.</p> <p><u>Decision</u> The Salisbury Area Board allocated £250 to the Councillor Led Initiative for Streetwatch Insurance cover, and agreed to write to the PCC to ask for funding for future years insurance.</p>
14	<p><u>Close</u></p> <p>The Chairman asked the Board to consider an additional item, which was to agree to the delegated authority to the Community Engagement Manager, following the recent change to Karen Linkers' post, from Community Area Manager to Community Engagement Manager.</p> <p><u>Decision</u> The Salisbury Area Board agreed to delegate authority to the Community Engagement Manager in consultation with the Area Board councillors, to approve expenditure between meetings as follows:</p> <ul style="list-style-type: none"> • Where the funding is needed urgently and the matter cannot wait

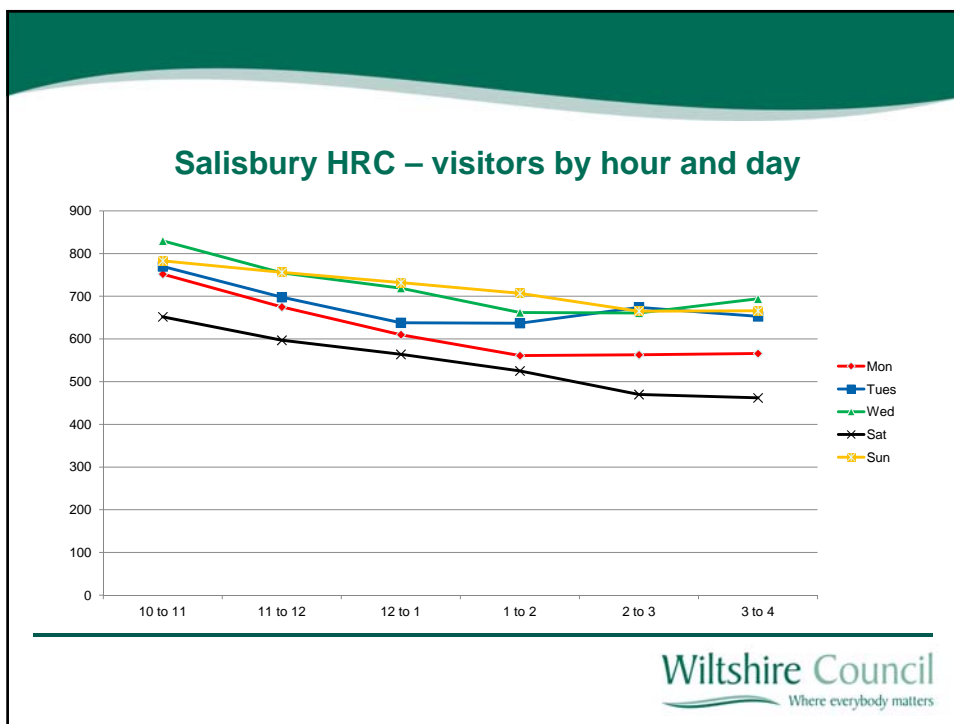
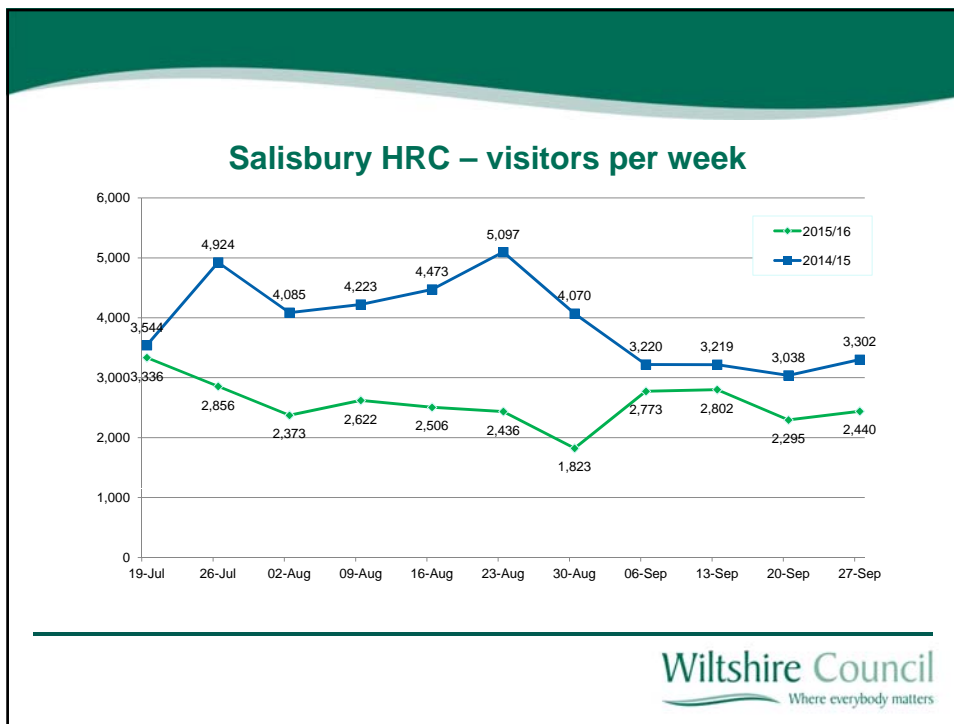
until the next scheduled area board meeting.

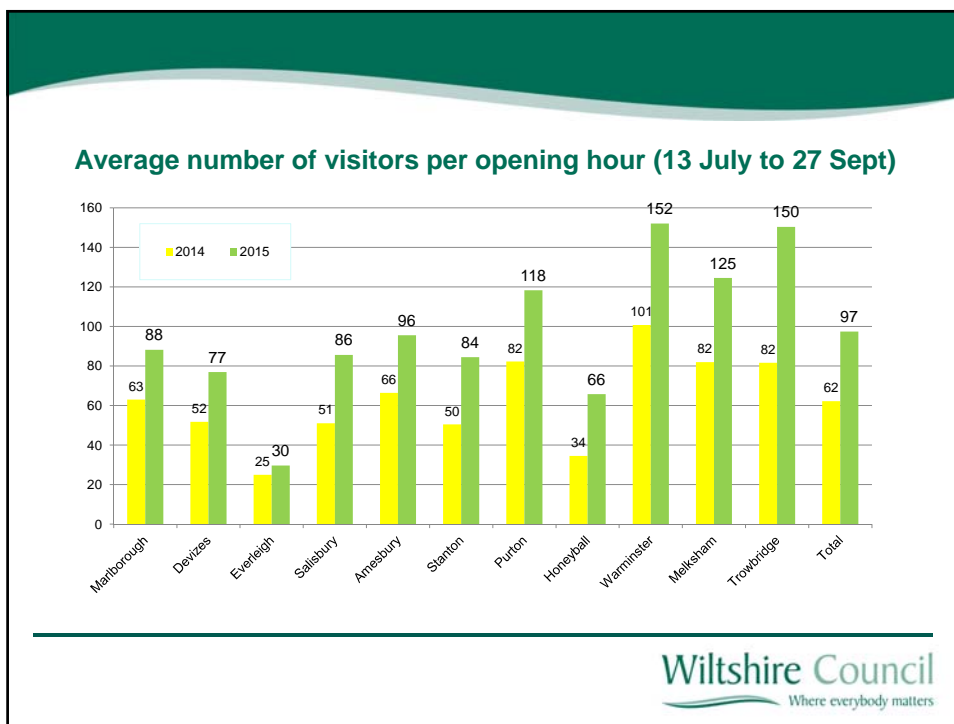
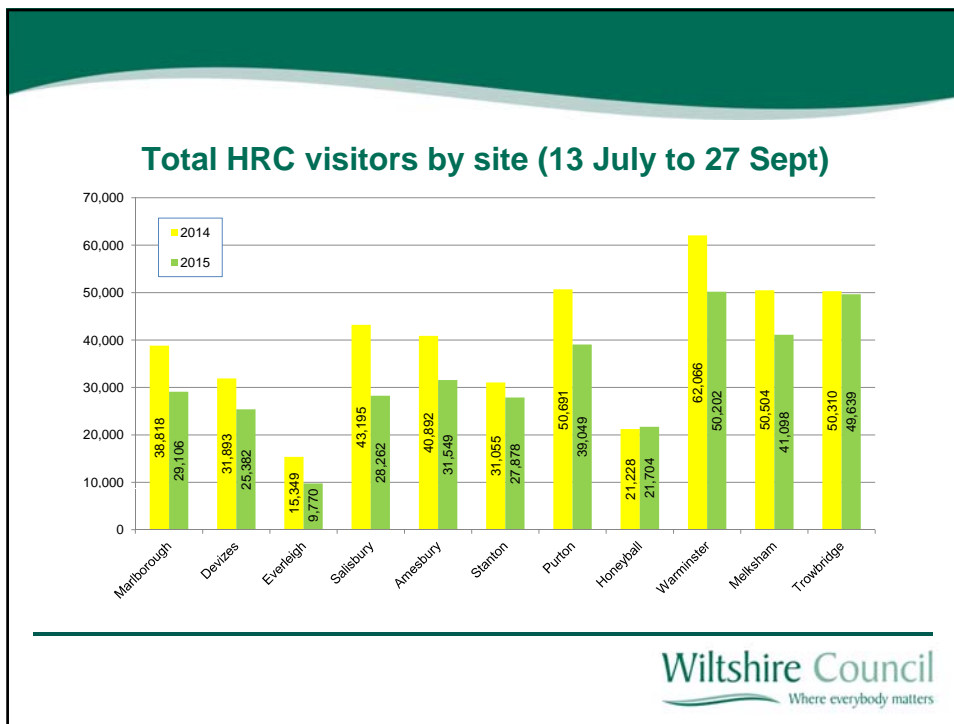
- Funding may only be approved up to a maximum of £500 per decision.
- Decisions taken under this delegated power shall be reported to the next area board meeting.
- Funding may only be granted under this delegated power to applications which fully meet the Community Area Grants criteria.

The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 3 December 2015, 7.00pm at Salisbury City Hall.

Attachments


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Five Rivers Campus - Update 8th October 2015



Stakeholder Location Summary

Dorset & Wiltshire Fire Rescue Service	Relocating from accommodation across 2 counties to Five Rivers Campus – sole use of First Floor
Learning Disabilities Day Opportunities Service	Relocating from Wyndham Road to Five Rivers Campus – Ground Floor
Leisure Services Team	Relocating from existing office on site to Ground Floor office
Salisbury Area Jazz Ensemble	Relocating and rehearsing from 5 th November 2016 to the MPAS

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Dorset & Wiltshire Fire Rescue Service

2 Storey Extension
First Floor

A mixture of office spaces and meeting rooms to accommodate the Fire Service – for sole occupancy



X5 small interview rooms and a range meeting rooms will no longer be available for community or WC staff use.

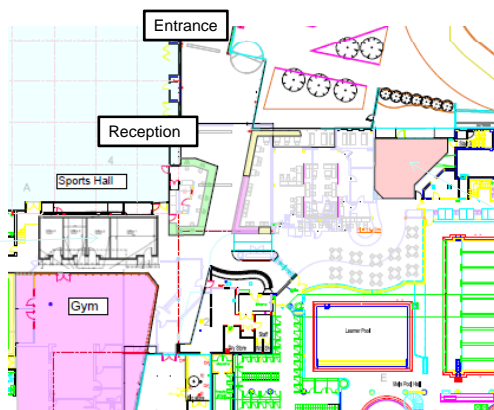
Conference Room may be available for community use – this is to be negotiated with D&W FRS

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Proposed replacement of rooms

Ground Floor

Create x3 13sq.m interview rooms and x1 26sq.m meeting room – community and WC staff to book and use - to replace those no longer available on 1st floor



Create a MPAS/Activity room in cafe seating area for community and crèche use – to replace rooms no longer available on 1st floor

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Learning Disabilities Day Opportunities

Current Location

- Wyndham Road, Salisbury

Why Move?

- Support asset release of Wyndham Road building
- Replicate the modern Day Care facility, The Medley at County Hall at Five Rivers Campus

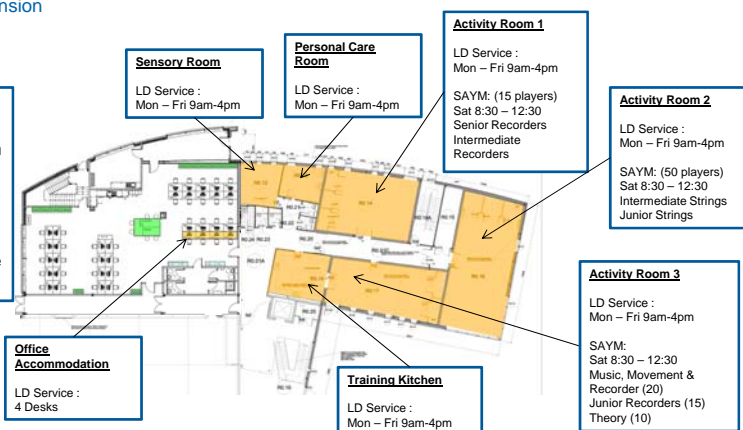
New Location – Five Rivers Campus

- Ground Floor office accommodation desk allocation
- Reception position
- Use of accommodation Mon-Fri 9am – 5pm
- Training Kitchen
- Activity Rooms 1-3
- Sensory Room
- Personal Care Room
- Familiarisation and coffee morning sessions from October 15
- Relocation date: 1st February 2016

Learning Disabilities Day Opportunities

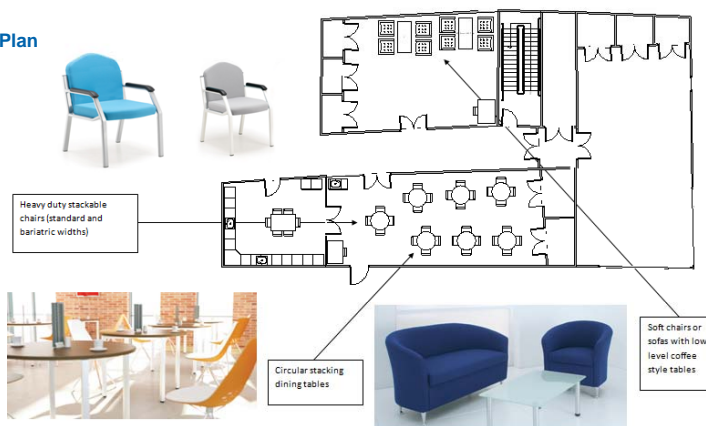
2 Storey Extension
Ground Floor

LD Day Service relocating from existing accommodation in Wyndham Road, Salisbury. Sole occupancy Mon-Fri 9am – 4pm.



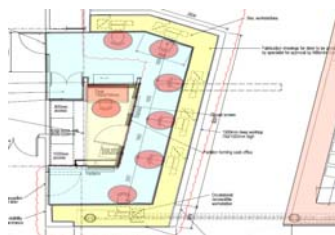
Learning Disabilities Day Opportunities

Furniture Plan



Leisure Services

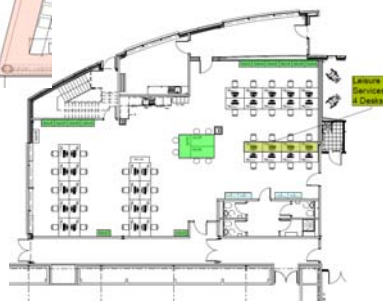
2 Storey Extension –
Ground Floor office &
Reception



Leisure Services-

Ground Floor Office x4 Desks
New Reception area x3 positions and cash office x1 desk
X2 desks in Fitness Suite offices

Leisure office decant from existing office and to new
Reception tbc – once furniture procurement has been
finalised.



Phases of Work Update – Phase 1

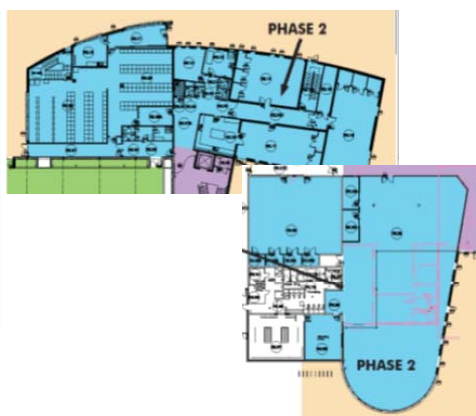
- Phase 1 – Sports Hall roof & internal change – complete Oct 14



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Phases of Work Update – Phase 2

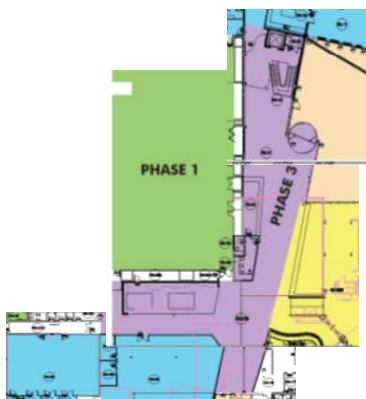
- AWP Change - completed Feb 15
- Dance Studio - completed March 15
- Fitness Suite - Open 19th Nov 15
- 2 Storey Extension - Hand Over 26/10
- All Weather Pitch - Out of build programme



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Phases of Work Update – Phase 3

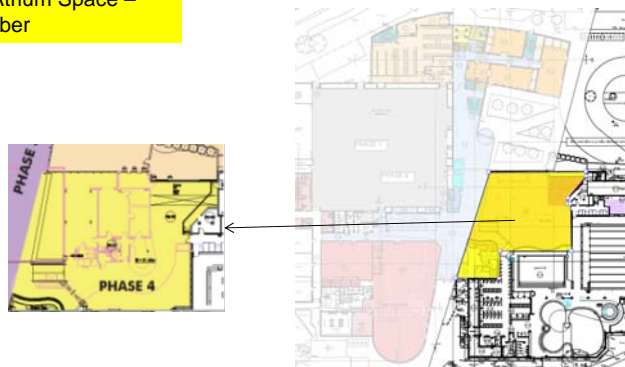
-Circulation Space & Reception –
Open 4th November



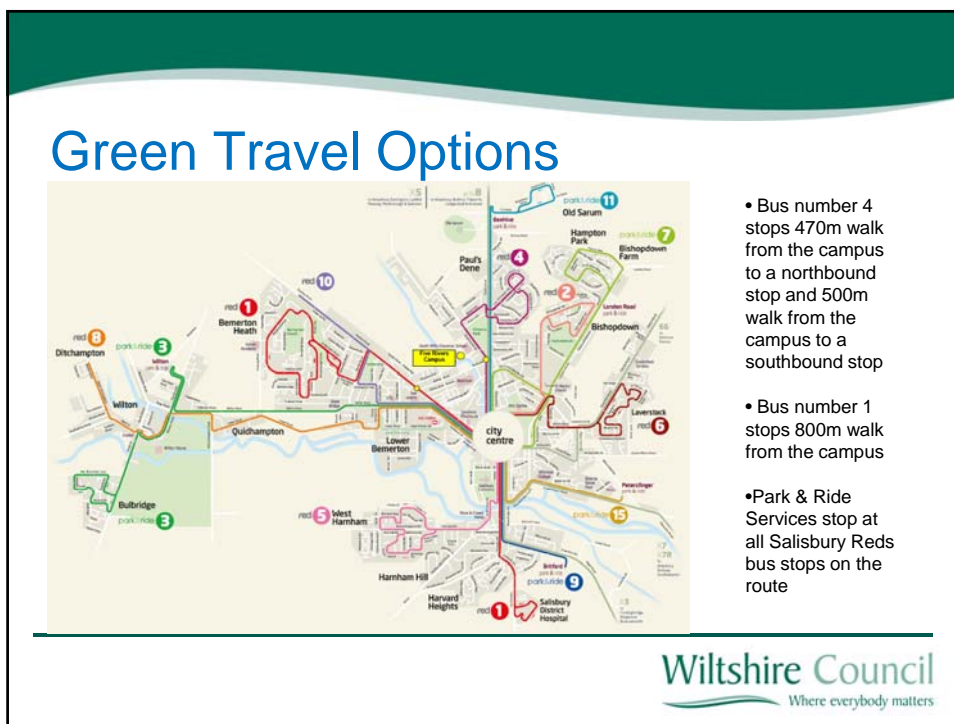
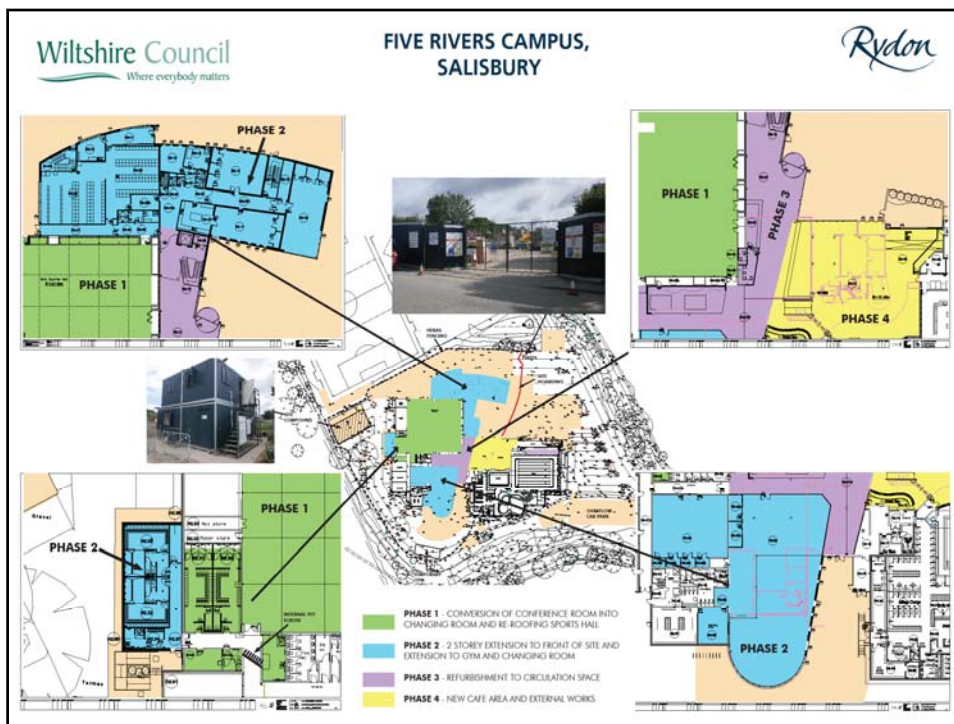
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Phases of Work Update – Phase 4

-Café Seating Area / Atrium Space –
Complete 18th December



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